



## **ASUSF Agenda**

Wednesday, April 8th, 2020 | Zoom | 5:00 - 7:00pm

### **1. Call to Order and Roll Call**

[5:00pm]

Olivia, Hector, Cassie, Marisol, Irene, Tiana, Austin, Saha, John, Becca, Andrea Francis, Anthony, D'vine, Metyia

### **2. Approval of Minutes**

- Tanya motions
- Austin seconds
- Motion approved

### **3. Approval of Agenda**

- Becca motions
- John seconds
- Motion approved

### **4. Open Forum**

- a. Anyone who wishes to address the Senate
- Petition discussion
    - 33% refund under the precedent some of online classes are discounted at this price
    - Tuition lays it out with resource and education concerns
    - Context:
      - To ask for senates support in the petition itself
      - Administration was dismissive about other concerns after tuition
      - If school is viable to give the partial refund then to have a open conversation on how to support students during this time
      - Open communication to address the problems and be aware about them
      - Ask support from senate for the petition or having the open conversation about how to figure out the remaining of the semester

### **5. Old Business:**

[5:00-5:15pm]

- a. "No Decisions Without Adequate Representation Resolution"
  - i. Discussion and updates, 10 min

- Minimal updates
  - Generalized decisions at the university clarifying ex: not UBAC
  - Instead of overcrowding in meetings changed to no space seating
- Austin motions to end discussion
- Becca seconds
- Motion approved
  - ii. Final voting, 5 min
- Metyia motions to approve “No Decisions Without Adequate Representation Resolution: Transparency Measures and allocating additional student representatives seats on the board of trustees
- Austin seconds
- Motion approved

D’vine motions to amend the agenda to open forum for a student to speak

Metyia seconds

Motion carries

## **6. New Business:**

- a. Discussion of rest of meeting
  - Senate desk
    - Host might not be a great option for senator purposes to make sure that there was one person there
  - Social media
    - Maybe have a designated host for each time sport to communicate with them to be let it
    - Post office hours
      - Monday office hours : .... Designated time
    - Put zoom code in the flyer
    - To get more people involved in everything: meetings, committees, office hours, etc.
  - More shared within usf committee
  - Have a topic for the day possible other than senate topics

## **7. Guest Speakers**

[5:22-6:00pm]

- a. UBAC
  - Essential to be here for discussion what UBAC is
    - Budget assist - what can we do to get the student body involved
    - What impacts it does towards students, how to utilize it, etc.
    - Ex: BASE - gave to university for a new program director
      - This was student driven
      - And was granted

- How can we get this information out to students, empower them, programs, etc.
- Dennis Miller
  - Director working in Accounting
  - All money going out except payroll
- Spencer
  - Program assistance in arts of science
  - Staff member for over 11 years
  - Got involved because of concern with the direction of the university and wanted to contribute to the conversation
- Juila Terhaar
  - Student life
  - Oversee budget
  - Same reason as spencer and much more
- Monika Hudson
  - Co-chair
  - Associate professor - SOM
  - Second both julia and spencer

#### Overview about UBAC and work

- 1st year as UBAC
- Rapidly catch on to existing university process, hear presentation about budget augmentation, and went to process of whether or not to support those recommendations
- Dealing with after effects of COVID-19
  - In addition to structural issues as dispart of being more engaged with financial situation now have gone through the process of providing support with students who needed to go home, meal plans remembered, and signification financial distributions with enrollment next year
- Students undergrad and grad, staff, and faculty
  - Different perspective, each add different contributions and gain perspective from others between the different gaps between the groups
  - More transparaceny
- Since this has been the 1st year
  - Spending all the months since started in September to get up to speed to see how university approaches budgeting, narrative, etc.
  - Spend time to get a sense of how a budget is done at USF
- Three charges when first appointed into positions
  - Through the work that was done and apparent is that the university does not have an integrated strategic plan that the budget carries out
  - Budget is design to implement a vision - an emerging opinion

- Bringing knowledge to students, give recommendations president councils and other respective individuals in admin

#### Budget assist

- USF budget model
  - Budgets remain consistent each years across departments, etc,
  - Year ends may 31 and budgets remaining will go back into university pool and start eh same cycle
  - Unless there is unique cuts
- Process of identity augmentation
  - Known increases, contracts, things that we will know will increase where we have to increase
    - New emerging needs, new programs, etc.
  - Proposal is submitted by each unity - required by all departments how it aligns to mission, capital projects, enrollment
    - Will have plenty support on why it is a need
    - How it aligns with mission and values
- Put a lot of time to review the requests
  - Small utilities to lage programmatic asks
- Recommendations are made to father paul (who is the decision maker to approve or defer request)
  - Typically by January time frame
- Benefits
  - Allows new ideas
  - Emerging needs to feel the love
  - Created and innovative process to identify needs that align with mission
  - New needs identified by students, staff, faculty
  - 9 million deficit - to basically do budget cuts that will fund the of increases each year to year
- Up until now incremental budgeting process
  - Situation where you had to year before you either plus or minus it
  - Don't go back and “have a lot of programs and questions to either change it...”
  - Zero base budgeting
    - What if there was no university
    - What kind of programs, services wanted to offer
    - Put everything on the table fundamentally
    - How much programming, staff, etc. to support anything at the university

#### Question

1. Effect of COVID-19 in the budget, do you have any specifics what kind of items would be changed. Ex: classes, items, faculty

- a. If we have as a little 5% drop in enrollment that is another 15 million gap between revenues and cost
  - b. If that enrollment number goes off 20% the gap could be as large as 50 million
    - i. If 50% - it could be 180 million dollars
  - c. Entire budget is close to 400 million
- 2. Cuts to classes, faculty, etc - when it comes to fall semester
  - a. UBAC has not been talk to about fall semester for faculty, staff or programming
  - b. Indicative to what we are facing: shelter and placing, summer enrollment
    - i. Summer 1 is told to still distance
    - ii. Summer 2 is not decided yet
    - iii. This will help us expect what we will know about the fall
- 3. Discussion about the petition
  - a. Nothing has been presented
  - b. There should not be any kind of refund necessarily
  - c. Very dependent on how long the shelter in place is taking on
  - d. Depends on when we can resume "normal operations"
  - e. Not us for know quite yet, discussion is going on with summer housing, conference, financial needs, that will be impacted
- 4. Enrollment rates have been what over the years - if have numbers?
  - a. Micheal B. would be the best to talk to
  - b. Trend to impact USF is decline in international and transfer
  - c. USF budgets based don enrollment targets
    - i. Established by financial office
    - ii. Last few years USF has not met those targets - which results in budget funding gap
      - 1. Structural deficit every year
  - d. Involved within the conversation of father paul - respect to that that whether or not the government is going to grant visas to those students
    - i. It points out critical issues
- I think it's important for students to understand what you were trying to describe with Budget Assist - notwithstanding this structural deficit, the university, for example, because of student pressure, agreed to approve budget assist proposals for BASE and CAPS, which we don't have funding for, but it means that the total amount of cuts that will be apportioned out to all parts of the university, will now be more because of those and other Budget Assist proposals which were approved
- Brainstorm and gathering student input is good but just be aware that the department impacted would need to endorse and put together a full proposal on that request with support from their divisional leadership

How can we get this information out to the student body

- Got a lot of energy with BASE situation - using this an example
- Show the change, resources that not suitable to their needs, which gives the example and apply it to the campus
- Another example: new SDS specialist
  - Came from student request where people complained about them first
- Target various departments
  - Could possibly have collaboration
- Email all orgs, student mass email, etc. marketing a lot
- Concerns about what they are facing, how they are not being addressed, then to provide these concerns
  - One way senate could: resolution and all the different issues
  - Recommendation to the department to respond to student concern or anything that goes along with that
  - If there was a way to show that there is a concentral need for it to be effective in their learning
- Helpful is early fall to do this, issue with a students you can part together with departments
- SDS came in years
- Hear those budget assists coming from students rather than faculty and staff
  - Student experience is altered to the ways of students
- Leverage
- Accompany a video and general finances of the school

## **8. Break**

[6:01-6:06pm]

- Becca motions
- John seconds
- Motion approved

## **9. New Business:**

[6:23-6:45pm]

- a. Discussion of Senate's response to the student calls for tuition refunds
  - In response to the lack of response from the leadership/ administrations  
To give a detailed response as to why they are not going to give a detailed answer
  - Suggestions
    - Maybe not taking a formal stance in regard to actual position itself
    - Tough spot on repercussions
    - Town hall/ virtual sessions on virtual leadership → verbal talk than email
    - Having a healthy conversation → go in detail to understand and digest
    - Instagram live

## Town hall and educational session

- Framing it for folk
- Town hall can come with connotations
  - exL tuition town hall rather than educational session which will bring down the expectation of the conversation
  - Ex: ranting
- Possibly move away from the idea from town hall - to control and make the conversation meaningful
- If decide not to take a stance → we have to be aware that there has not been a formal statement that it is highly likely that the following semester will be online
  - It could potentially come up again stronger → find a careful way on not to take a stance right if anything were to increase
- Need to gather student testimonies, hear concerns of students to know our next move

## 10. Senator Announcements, Accomplishments

[6:45-6:45pm]

- Senator Muñoz
  - Have meeting with CAPS
    - Talked to professor novak - created think about it course
    - Trying to logistically create a similar platform interactive training regarding mental health
  - Connect with senator sanjay for linked in training
- Senator sanjay
  - Working with career services
  - Working on resources, information for international students for qualifications of jobs

## 11. Executive Announcements

[6:45-6:55pm]

- a. Hector Bustos, *ASUSF President*
  - Senator check ins
  - Received senate budget approved by finance committee over the weekend and decide do not need to go through appeal process
  - Most of the items asked were granted or very minor changes
- b. Cassie Murphy, *VP of Internal Affairs*
  - Senator office hours
    - Give any feedback
    - Sign up and change if needed
  - Resolution
    - Just passed today
    - Working on housing insecure students
- c. Tiana Valerio, *VP of Finance*
  - Budget weekends are over

- Appeal season
- UBAC last meeting was sunday
  - How going to finish out fiscal year
  - Or someone who will be the successor
- Committee
  - Amending committee code
  - Availability for green and gold orgs to apply for stoles
- d. Irene Nguyen, *VP of Marketing and Communications*
  - Live videos
  - Live streaming - candidates who are running for that position
  - Any more ideas for campaign week
  - If want to be in spring celebration video - who calls out the name on who gets the award
- e. Marisol Castro, *VP of Advocacy*
  - Email to all senators - follow up - reply by 5pm on sunday

## **12. Advisor Report**

[6:55-6:57pm]

- Nick will be transition in smally through committees, meetings, should be back all next week Wednesday
- Elections - ease way back in
  - Candidate list should be done by friday
  - Encourage on how to enter spaces that are being hosted by fellow students
  - SLE opportunities
    - Podcast
    - Day in the life of the dons→ instagram
    - CAB - virtual rave

## **13. Announcements**

[6:57-7:00pm]

## **14. Adjournment**

[7:00pm]

- Becca motions
- John seconds
- Motion approved